

**LOS ANGELES UNIFIED SCHOOL DISTRICT
LOCAL DISTRICT 1
NOBLE AVENUE ELEMENTARY
INTER-OFFICE MEMO**

TO: All Kindergarten Teachers
FROM: George Khatchadourian, AP
DATE: 7/1/08
RE: Kindergarten Lunch and Dismissal Schedule

This is to remind all the Kindergarten teachers about the mutually agreed upon decisions in regards to roving, sheds, lunch schedules, and dismissal areas. Following this schedule will help to facilitate the classrooms through the lunch lines, recess, and dismissals.

- For safety purposes, at dismissal, parents are not allowed on campus
- If they need to pick up another sibling from the upper grades, please direct them to the Chase Gate
- If they need to go to the office, they have to enter through the Front entrance

<u>Teacher/Track:</u>	<u>Assigned Room(s):</u>	<u>Dismissal Gate:</u>
B. Weinstein/A	33	Gate 1 in front of Rm. 1
G. Menjivar/D	34	Gate 1 in front of Rm. 1
J. Campo/A	46/43	Gate 2 in front of Rm. 43
T. Kraveitz/B	43/44/46	Gate 2 in front of Rm. 43
O. Levy/C	46/43/44	Gate 2 in front of Rm. 43
Z. Wiltse/D	44/46	Gate 2 in front of Rm. 43
C. Garcia/A	48/45	Gate 3 in front of Rm. 47
M. Sanchez/B	45/47/48	Gate 3 in front of Rm. 47
L. Perez/C	48/45/47	Gate 3 in front of Rm. 47
L. Garcia/D	47/48	Gate 3 in front of Rm. 47

The following is the recess/lunch rotation for the 2008-2009 school year. We will again have Kindergarten eat lunch in the Kinder yard. Make sure you let the supervision aides know which of your students are absent, so that they can mark them down for the lunch count. Also, please remember to drop-off and pick-up your students on time (It does cause a bit of a congestion if they are not.)

Dates:	7/1-8/14	8/15-9/26	9/29-11/7	11/10-12/19	1/5-2/13	2/17-3/27	3/30-5/8	5/11-6/26
First Recess (9:20-9:40) Lunch (11:30-12:10)	B	B	C	C	C	A	A	A
Second Recess (9:45-10:05) Lunch (11:50-12:30)	C	A	A	A	D	D	D	B
Third Recess (10:10-10:30) Lunch (12:10-12:50)	D	D	D	B	B	B	C	C

Finally, regarding the sheds, please follow the agreed upon Shed Assignments for this school year. If you need assistance in moving some of your items, please let Mr. Riley or me know in advance. As always, thank you for your patience and understanding.

CC: Cara Schneider, Principal
Seth Avery, AP-EIS

*This document is available at www.noblek5.com